

MANASOTA WEAVERS GUILD  
ASSET MANAGER

POSITION: Asset Manager

REPORTS TO: MWG Board in an appointed capacity

RESPONSIBILITIES:

- Inventories equipment and supplies owned by the guild.
- Assists in the transportation of equipment and supplies
- Handles equipment rental agreements
- Holds refundable deposits
- Checks-out and checks-in all rental equipment
- Forwards rental money to treasurer

Updated 2/23